



August 2023

Attendance

Any absence by students from school or school activities is detrimental to their education.

The school has a wide range of measures to help students who have genuine reasons for missing school and staff will always look to help families overcome issues that may be affecting their child's attendance.

Days off school soon add up – missing lessons makes it hard to catch up and students have to work harder on their return to school. Being late after registration closes will also affect attendance.

It may be useful for you to know what attendance figures mean for your child:

98% → 100% = excellent

96% → 97% = good

92% → 95% = below average/low

90% → 91% = very low

90% and below = persistent absentee

85% → 90% = exceptionally low

If your child's attendance falls below 96% it triggers a cause for concern and school interventions. If it falls to 90% it triggers interventions by the School Liaison Officer. If these interventions do not improve attendance, then further action can be taken resulting in a possible court case.

Please help your child to maintain good attendance by booking appointments with the doctor, dentist or optician either in the school holidays or after school. Holidays during term time will not be authorised. Any requests for absence should be made by emailing the Attendance Officer at csayer@danecourt.kent.sch.uk, who will process your request.

It is our aim that all students should have excellent attendance. If your child is absent for any reason, please contact the school each day that your child is not in. If your child has been absent due to an appointment, please make sure you or your child hands in a copy of the appointment card/letter to the Attendance Officer in the main office.

I hope you will support us in maintaining good attendance. If you wish to know your child's attendance figure or discuss anything related to attendance and punctuality, please ring the school and ask for the Attendance Officer.