



June 2020

Dear Parent/Guardian

School use of photographic and film footage of students

From time to time information is published by the school that includes photographs/film footage of students. We may use these images in our school prospectus or in other printed publications that we produce, as well as on our website and on our social media platforms. We may also make video or webcam recordings for school-to-school conferences, monitoring or other educational use.

Occasionally our school may be visited by the media who will take photographs or film footage. Students will often appear in these images, which may appear in local or national newspapers, or on televised news programmes.

We really value using photographs of students, to be able to showcase what students do in school and show what life at our school is like to others, so we would appreciate you taking the time to give your consent. Please be assured that the school would only ever use images in a responsible manner and that portray both your child and the school in a positive way.

To comply with the new data protection regulations, we need your permission before we can photograph or make any recordings of your child. Please indicate whether you give consent then sign and date the form where shown. The conditions for use of these photographs are on the back of this letter.

Yours sincerely

Mr Jones
Head of School

Dane Court Grammar School Photographic/Film footage Consent

- I am happy for photographs/film footage of my child to be taken and used for in the following ways:
School noticeboards, school website, video and webcam usage for school to school conferences, school prospectus and other printed material, social media platforms, news media including local and national newspapers.
- I am **NOT** happy for the school to take or use photos of my child.

Please be aware that, in compliance with GDPR principles, a photograph of your child will be taken by a third-party photographer annually and added to our database as part of the essential personal information that we hold in order to effectively safeguard our students. If you have any queries please do not hesitate to contact us.

Please note that websites can be viewed throughout the world and not just in the United Kingdom where UK law applies.

I have read and understood the conditions of use below.

Student name: _____ Form: _____

Parent /Guardian Signature _____ Date: _____

Conditions of school use

1. This form is valid for seven years from the date you sign it, or for the period of time your child attends this school. The consent will automatically expire after this time. It is your responsibility to let us know if you want to withdraw or change your agreement at any time. You can let us know by emailing admin@danecourt.kent.sch.uk or calling the school on 01843 864941,
2. We, the school, will not use the personal details or full names (which means first name and surname) of any child in a photographic image on video, on our website, in our school prospectus or in any of our other printed publications.
3. We will not include personal e-mail or postal addresses, or telephone numbers on video, on our website, in our school prospectus or in any of our other printed publications.
4. As the child's parent/guardian, we understand and agree that if we take photographs or video recordings of our children which include other students, we will use these for personal and family use only. I/we understand that where consent has not been obtained from the other parents for any other use, we would be in breach of the Data Protection Act 1998 if we used our recordings for any wider purpose.