



Dane Court Grammar School: Covid-19 Risk Assessment 2021-2022

The measures contained in this risk assessment are based on current government guidance:

- [School coronavirus \(COVID-19\) operational guidance](#)
- [Coronavirus: advice for pregnant employees](#)
- [Safe working in education, childcare and children's social care](#)
- [COVID-19: Actions for out-of-school settings](#)
- [Coronavirus \(COVID-19\): grassroots sports guidance for safe provision including team sport, contact combat sport and organised sport events](#)

HAZARD	CONTROL MEASURES	PERSON(S) RESPONSIBLE
<p>Contact with someone suffering from coronavirus</p>	<p>Everyone will be asked not to come into school if they need to self-isolate under current government guidance. If students or staff have travelled abroad, they will be asked to follow current government guidance.</p> <p>Anyone self-isolating with symptoms will be advised to do so in line with current government guidance, and to access testing and engage with the NHS Test and Trace process.</p> <p>If a symptomatic person comes into school or develops symptoms while in school, or if a student has a positive test while at school, they will be sent home immediately or isolated until they can be picked up.</p> <p>999 will be called if they are seriously ill or injured or their life is at risk.</p> <p>In the case of a student who needs to be supervised before being picked up:</p> <ul style="list-style-type: none"> • A window will be opened in the room to allow for fresh air ventilation • If a distance of 2 metres can't be maintained, supervising staff will wear a fluid-resistant surgical mask • If contact is necessary, supervising staff will also wear disposable gloves and a disposable apron • If there's a risk of splashing to the eyes, such as from coughing, spitting or vomiting, supervising staff will also wear eye protection <p>Supervising staff will wash their hands thoroughly for 20 seconds after the student has been picked up. We will provide home testing kits to parents/carers collecting symptomatic children, and to staff who've developed symptoms at school, if they are unable to get a test elsewhere. In exceptional circumstances, if parents/carers cannot collect their child and they agree it's safe to do so, the student can walk, cycle or scoot home. If the student cannot be collected or travel home independently, we will make alternative arrangements to transport the student home. In this case one of the following steps will be taken:</p> <ul style="list-style-type: none"> • Use of a vehicle with a bulkhead or partition that separates the driver and passenger; or • The driver and passenger will maintain a distance of 2 metres from each other; or • The driver will use PPE (the same PPE as when supervising a symptomatic student, as explained above) and the passenger will wear a face mask if they are old enough and able to do so • We will speak to the local authority about sourcing a vehicle that would provide appropriate protection for the driver, and we will inform the driver that the student is displaying symptoms or has tested positive. <p>A deep clean will take place in the areas that the symptomatic person or student who has tested positive has been, and PPE will be disposed of properly, following decontamination guidance.</p> <p>Rapid testing programme:</p>	<p>MDJ, SLT, CH, AS, first aiders, SH</p>

	<p>Following one on-site test provided at the start of Term 3 2022, we provided students with lateral flow tests, which they should take twice a week at home</p> <p>Staff should do twice weekly home tests whenever they are on site.</p> <p>Testing remains voluntary.</p> <p>We report test results to NHS Test and Trace wherever this is required by current government guidance.</p> <p>If the school becomes aware that a student or a staff member has tested positive for coronavirus, either with a lateral flow test or PCR test, and needs advice on next steps, the school will contact the DfE helpline on 0800 046 8687 and select option 1. (If no advice is required, the school will report the case using the DfE's 'online attendance form daily return').</p> <p>Close contacts of a positive case of coronavirus should take daily lateral flow tests for 7 days. This applies to all fully vaccinated adults (at least 2 doses) and pupils aged 5 years to 18 years and 6 months. As long as the tests are negative, staff and pupils should come into school as normal</p> <p>Visitors All parents/carers and other visitors to school will be asked to take a lateral flow test before they visit</p> <p>Events Indoor events with 500 people or more (such as a school play or concert): we will follow the latest government guidance</p> <p>Indoor spaces used for events will be well ventilated</p>	
<p>Contact with coronavirus when getting to and from school</p>	<p>Everyone will be encouraged to walk or cycle into school. We have provided additional bike storage at the Fairfield Road entrance to accommodate additional bicycles.</p> <p>Anyone who needs to take public transport will be referred to government guidance.</p> <p>Anyone wearing reusable face coverings will be expected to bring a plastic bag to keep these in when not in use. Disposable face coverings will be disposed of in a bin.</p> <p>Everyone will be asked to wash their hands before and after putting on or removing a face covering.</p>	<p>MDJ, SLT, CH, AS, Year Leaders</p>

<p>Spreading infection due to touch, sneezes and coughs</p>	<p>Handwashing facilities are available in all toilets and there are many hand-sanitising stations located throughout the school, including at all entrances/exits.</p> <p>Everyone in school will:</p> <ul style="list-style-type: none"> ● Frequently wash their hands with soap and water for 20 seconds and dry thoroughly, or use alcohol-based hand sanitiser to cover all parts of their hands ● Be encouraged not to touch their mouth, eyes and nose ● Use a tissue or elbow to cough or sneeze, and use bins for tissue waste ● Be encouraged to practise good respiratory hygiene and promote the 'catch it, bin it, kill it' approach <p>Supplies for soap, hand sanitiser and disposable paper towels and tissues will be topped up regularly and monitored to make sure they're not close to running out.</p> <p>Bins for tissues will be emptied throughout the day.</p>	<p>MDJ, SH, AS, all members of staff</p>
<p>Spreading infection through contact with coronavirus on surfaces</p>	<p>Cleaning staff will clean frequently touched surfaces using standard cleaning products (e.g. bleach, detergent), including:</p> <ul style="list-style-type: none"> ● Banisters ● Bathroom facilities (including taps and flush buttons) ● Door and window handles ● Light switches ● Fingerprint scanners <p>Items that need laundering (e.g. towels, flannels, bedding) will be washed regularly in accordance with the manufacturer's instructions, on the warmest water setting. These items will not be shared between students between washes.</p> <p>Areas of the school that are used by students will be cleaned thoroughly at the end of the day.</p> <p>Cleaning supplies will be topped up regularly and monitored to make sure they're not close to running out.</p>	<p>MDJ, AS, SH</p>
<p>Spreading infection due to excessive contact and mixing between students and staff in lessons</p>	<p>We will follow the government's guidance for lessons involving drama, singing, chanting, shouting or playing instruments (particularly wind or brass instruments). Rooms will be as well-ventilated as possible. Indoor and outdoor performance can go ahead. We will consult with the guidance on performing arts and delivering outdoor events when planning performances.</p> <p>Outdoor sports will be prioritised where possible - where it is not, we'll use large indoor spaces with sufficient ventilation. For team sports, we will follow the government guidance on team sport. Both indoor and outdoor sporting competitions can take place.</p> <p>Specialists, therapists, clinicians and other support staff for students with SEND should provide interventions as usual. These staff will be advised to be rigorous about hand washing and respiratory hygiene.</p>	<p>MDJ, SLT, HODs: Music, PE, Drama teaching staff, including visiting coaches and teachers</p>

	<p>Face coverings (temporary guidance from 28th November 2021 and updated on 2nd January 2022) From 4th January 2022, we recommend that face coverings should be worn in classrooms. This does not apply in situations where wearing a face covering would impact on the ability to take part in exercise or strenuous activity, for example in PE lessons. This is a temporary measure.</p> <p>Teachers do not have to wear face coverings in lessons.</p> <p><u>Safe wearing and removal of face coverings</u></p> <p>When wearing a face covering, staff, visitors and students should:</p> <ul style="list-style-type: none"> • wash their hands thoroughly with soap and water for 20 seconds or use hand sanitiser before putting a face covering on • avoid touching the part of the face covering in contact with the mouth and nose • change the face covering if it becomes damp <p>When removing a face covering, staff, visitors and students should:</p> <ul style="list-style-type: none"> • wash their hands thoroughly with soap and water for 20 seconds or use hand sanitiser before removing • only handle the straps, ties or clips • not give it to someone else to use • if single-use, dispose of it carefully in a household waste bin and do not recycle • once removed, store reusable face coverings in a plastic bag until there is an opportunity to wash them. • wash their hands thoroughly with soap and water for 20 seconds or use hand sanitiser once removed 	
<p>Spreading infection due to excessive contact and mixing between students and staff outside of lessons</p>	<p>Students who routinely attend other settings on a part-time basis, such as an alternative provision setting, should be able to continue attending both settings.</p> <p>Educational day visits and domestic residential visits can resume (with full risk assessments)</p> <p>Face coverings (temporary guidance from 28th November 2021 and updated on 2nd January 2022) We recommend that face coverings should be worn by students, staff and adult visitors when moving around the premises, outside of classrooms, such as in corridors and communal areas. This will be a temporary measure.</p> <p>Face coverings do not need to be worn by students when outdoors.</p>	<p>MDJ, SLT, AS, SM, Year Leaders, all members of staff</p>

	<p><u>Safe wearing and removal of face coverings</u></p> <p>When wearing a face covering, staff, visitors and students should:</p> <ul style="list-style-type: none"> ● wash their hands thoroughly with soap and water for 20 seconds or use hand sanitiser before putting a face covering on ● avoid touching the part of the face covering in contact with the mouth and nose ● change the face covering if it becomes damp <p>When removing a face covering, staff, visitors and students should:</p> <ul style="list-style-type: none"> ● wash their hands thoroughly with soap and water for 20 seconds or use hand sanitiser before removing ● only handle the straps, ties or clips ● not give it to someone else to use ● if single-use, dispose of it carefully in a household waste bin and do not recycle ● once removed, store reusable face coverings in a plastic bag until there is an opportunity to wash them. ● wash their hands thoroughly with soap and water for 20 seconds or use hand sanitiser once removed 	
<p>Spreading infection due to the school environment</p>	<p>Checks to the premises will continue to make sure the school is up to health and safety standards.</p> <p>This will include checking that all fire doors are operational at all times, and that the fire alarm system and emergency lights have been tested and are fully operational.</p> <p>Areas in use will be well ventilated by:</p> <ul style="list-style-type: none"> ● Using ventilation units - if possible, systems will be adjusted to full fresh air or, if not, then systems will operate as normal as long as they are within a single room and supplemented by an outdoor air supply. These systems will be maintained in accordance with the manufacturers' recommendations ● Opening windows ● Propping open internal and external doors, where fire safety and safeguarding wouldn't be compromised <p>A comfortable temperature will be maintained alongside increased ventilation by:</p> <ul style="list-style-type: none"> ● Opening high level windows in preference to low level to reduce draughts ● Increasing the level of ventilation while spaces are unoccupied (e.g. between classes, during break and lunch, when a room is unused). This means keeping windows slightly open while the room is occupied and opening more widely while unoccupied ● Rearranging furniture where possible to avoid direct drafts <p>Bins will be provided in classrooms and other key locations to dispose of tissues and any other waste.</p>	<p>MDJ, IW, AS, RB</p>

Individuals vulnerable to serious infection coming into school	We will follow the government guidance for pregnant employees .	MDJ, SLT links, CH, AS
--	---	------------------------