



Dane Court Grammar School 2021: Covid-19 Summer School Risk Assessment (Monday 26th July to Friday 30th July)

The measures contained in this risk assessment are based on current government guidance:

- [School coronavirus \(COVID-19\) operational guidance](#)
- [Coronavirus: advice for pregnant employees](#)
- [Safe working in education, childcare and children's social care](#)

HAZARD	CONTROL MEASURES	PERSON(S) RESPONSIBLE
<p>Contact with someone suffering from coronavirus</p>	<p>Everyone will be asked not to come into school if they need to self-isolate under current government guidance. Regular reminders will be given about this.</p> <p>Anyone self-isolating with symptoms will be advised to do so in line with current government guidance, and to access testing and engage with the NHS Test and Trace process.</p> <p>If a symptomatic person comes into school or develops symptoms while in school, they will be sent home immediately or isolated until they can be picked up.</p> <p>999 will be called if they are seriously ill or injured or their life is at risk.</p> <p>In the case of a student who needs to be supervised before being picked up:</p> <ul style="list-style-type: none"> ● A window will be opened in the room to allow for fresh air ventilation ● If a distance of 2 metres can't be maintained, supervising staff will wear a fluid-resistant surgical mask ● If contact is necessary, supervising staff will also wear disposable gloves and a disposable apron ● If there's a risk of splashing to the eyes, such as from coughing, spitting or vomiting, supervising staff will also wear eye protection <p>Supervising staff will wash their hands thoroughly for 20 seconds after the student has been picked up.</p> <p>We will provide home testing kits to parents/carers collecting symptomatic children, and to staff who've developed symptoms at school, if they are unable to get a test elsewhere.</p> <p>In exceptional circumstances, if parents/carers cannot collect their child and they agree it's age-appropriate and safe to do so, the student can walk, cycle or scoot home. If the student cannot be collected or travel home independently, we will make alternative arrangements to transport the student home. In this case one of the following steps will be taken:</p> <ul style="list-style-type: none"> ● Use of a vehicle with a bulkhead or partition that separates the driver and passenger; or ● The driver and passenger will maintain a distance of 2 metres from each other; or ● The driver will use PPE (the same PPE as when supervising a symptomatic student, as explained above) and the passenger will wear a face mask if they are old enough and able to do so ● We will speak to the local authority about sourcing a vehicle that would provide appropriate protection for the driver, and we will inform the driver that the student is displaying symptoms or has tested positive. 	<p>MDJ, SLT, CH, AS, first aiders</p>

	<p>A deep clean will take place in the areas that the symptomatic person or student who has tested positive has been, and PPE will be disposed of properly, following decontamination guidance.</p> <p>If the school becomes aware that a student or a staff member has tested positive for coronavirus, either with a lateral flow test or PCR test, and needs advice on next steps, the school will contact the DfE helpline on 0800 046 8687 and select option 1. (If no advice is required, the school will report the case using the DfE's 'online attendance form daily return'). The advice service (or local health protection team, if the call is escalated to them), will carry out a rapid risk assessment to confirm who's been in close contact with the person when infectious.</p>	
Contact with coronavirus when getting to and from school	We have provided additional bike storage at the Fairfield Road entrance to accommodate additional bicycles.	MDJ, SLT, CH, AS
Spreading infection due to touch, sneezes and coughs	<p>Handwashing facilities are available in all toilets and there are many hand-sanitising stations located throughout the school, including at all entrances/exits.</p> <p>Everyone in school will:</p> <ul style="list-style-type: none"> ● Frequently wash their hands with soap and water for 20 seconds and dry thoroughly, or use alcohol-based hand sanitiser to cover all parts of their hands ● Clean their hands on arrival, after breaks, if they change rooms, before and after eating, and after sneezing or coughing ● Be encouraged not to touch their mouth, eyes and nose ● Use a tissue or elbow to cough or sneeze, and use bins for tissue waste <p>Supplies for soap, hand sanitiser and disposable paper towels and tissues will be topped up regularly and monitored to make sure they're not close to running out.</p> <p>Bins for tissues will be emptied throughout the day.</p>	MDJ, all members of staff
Spreading infection through contact with coronavirus on surfaces	<p>Cleaning staff will regularly clean frequently touched surfaces using standard cleaning products (e.g. bleach, detergent), including:</p> <ul style="list-style-type: none"> ● Banisters ● Bathroom facilities (including taps and flush buttons) ● Door and window handles ● Light switches 	MDJ, AS, SH, all teaching staff

	<ul style="list-style-type: none"> ● Fingerprint scanners <p>Items that need laundering (e.g. towels, flannels, bedding) will be washed regularly in accordance with the manufacturer’s instructions, on the warmest water setting. These items will not be shared between students between washes.</p> <p>Areas of the school that are used by students will be cleaned thoroughly at the end of the day.</p> <p>Any resources shared between groups, such as sports, art and science equipment, will be cleaned frequently and meticulously.</p> <p>If a person with coronavirus symptoms comes into school, a deep clean will take place in the areas that the person has been in, following decontamination guidance.</p> <p>Cleaning supplies will be topped up regularly and monitored to make sure they’re not close to running out.</p> <p>Teachers will wash their hands and surfaces before and after handling students’ books.</p>	
<p>Spreading infection due to excessive contact and mixing between students and staff in lessons</p>	<p>We will follow the government’s guidance for sessions involving drama, singing, chanting, shouting or playing instruments (particularly wind or brass instruments). If taking place inside, larger, well-ventilated rooms will be used.</p> <p>Any background or accompanying music will be kept to levels which don’t require teachers or other performers to raise their voices if they don’t have to. Where possible, microphones, instruments or other equipment won’t be shared.</p> <p>Indoor and outdoor performance can go ahead. We will consult with the guidance on performing arts and delivering outdoor events when planning performances. Outdoor sports will be prioritised where possible - where it is not, we’ll use large indoor spaces with sufficient ventilation.</p> <p>For team sports, we will follow the government guidance on team sport. Both indoor and outdoor sporting competitions can take place.</p> <p>Staff can work across different groups in order to deliver the summer school timetable, but they will keep their distance from students and other staff as much as they can (ideally 2 metres apart). This won’t always be possible, but close face-to-face contact will be avoided, and time spent within 1 metre will be minimised.</p>	<p>MDJ, SLT, Music, PE, Drama all teaching staff, including visiting coaches and teachers</p>
<p>Spreading infection due to the school environment</p>	<p>Checks to the premises will continue to make sure the school is up to health and safety standards.</p> <p>Areas in use will be well ventilated by:</p> <ul style="list-style-type: none"> ● Opening windows 	<p>MDJ, AS, RB, SLT</p>

	<ul style="list-style-type: none"> • Propping open internal and external doors, where fire safety and safeguarding wouldn't be compromised <p>The use of lifts will be avoided unless essential.</p> <p>Bins will be provided in classrooms and other key locations to dispose of tissues and any other waste.</p> <p>Outdoor space will be used for exercise and breaks, and for education where possible.</p>	
Spreading infection due to excessive contact and mixing in meetings	<p>Meetings will be conducted by telephone, video conferencing or in a room large enough to allow for social distancing.</p> <p>This includes meetings with staff, parents/carers, visitors and governors.</p>	MDJ, all staff
Individuals vulnerable to serious infection coming into school	<p>CEV individuals are no longer advised to shield but must continue to follow the rules in place for everyone. An individual risk assessment will be provided for CEV staff.</p> <p>CV staff can continue to attend school. Staff who live with those who are CV can attend the workplace but should ensure they maintain good prevention practice in the workplace and at home.</p> <p>When in school, CEV and CV staff will closely follow the protective measures outlined in this risk assessment, including:</p> <ul style="list-style-type: none"> ○ Where possible, maintaining 2 metre distance from others ○ Avoiding close face-to-face contact and minimising time spent within 1 metre of others <p>Staff that live with someone who's extremely clinically vulnerable, who's clinically vulnerable, or who may be otherwise at increased risk of coronavirus, will come into school and follow good prevention practices.</p> <p>We will follow the government guidance for pregnant employees.</p>	MDJ, SLT, CH, AS