



Thursday 21st October 2020

Dear Parent/Guardian,

Please find below a guide to remote learning at Dane Court. This is applicable to all year groups.

When will my child need to learn from home?

- If your child has to **self-isolate** because of coronavirus
- If there's a **local or national lockdown** and the school is advised to close or partially close or your child has to shield

What's my child expected to do?

We're determined to keep all of our pupils on-track and make sure no one falls behind if they need to learn from home because of COVID-19.

So, we want to make sure your child can learn as much as possible at home. The following new guidelines cover our ideal expectations of what we'd like your child to do while learning remotely, and how we plan to support you and them.

- Each day teachers will be mirroring the lessons that would have otherwise taken place in school.
- Students are expected to 'attend' online lessons at the times specified on their timetable unless you have notified us through the school absence line that your child is unwell.
- Remote work may include:
 - ❖ Activities or worksheets.
 - ❖ A series of slides with clear explanations and tasks.
 - ❖ Recorded screencast or google meet lessons.
 - ❖ Some lessons or parts of lessons may be live streamed (the Education Endowment Fund research finds that the **quality** of remote teaching is more important than **how** lessons are delivered. For example, teachers might explain a new idea live or in a pre-recorded video; what matters most is whether the explanation builds clearly on pupils' prior learning)
 - ❖ We will be following the Dane Court Highly Effective Principles of Remote Teaching

It's important that your child engages with home learning fully and safely.

Please see the DCGS Learning Etiquette Policy at the end of the email for live lessons- which we expect all students to adhere to.

If students are not engaged, we'll use the following strategies to provide additional support:

- Increased modelling/scaffolding
- Recommending websites and support material which should be accessed
- Phone call/email home

→ Increased feedback

If your child does not have access to a laptop/tablet, it is important that you notify school (as previously advised), as there is some provision for priority pupils:

rolls@danecourt.kent.sch.uk

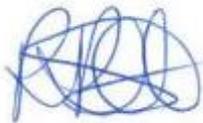
What can I do to help my child?

Create a positive environment for your child to learn at home, for example:

- **Distinguish between weekdays and weekends**, to separate school life and home life
- **Designate a working space if possible**, and at the end of the day have a clear cut-off to signal school time is over
- **Create and stick to a routine**, as this is what your child is used to at school. For example, eat breakfast at the same time each morning and make sure they're dressed before starting the 'school' day
- **Stick a timetable up on the wall** so everyone knows what they should be doing when, and tick activities off throughout the day
- **Make time for exercise and breaks** throughout the day to keep your child active
- **Ensure that your child is behaving responsibly and safely online** and that parental controls are enabled where necessary and that there is frequent monitoring of internet usage and communication online

Thank you for your continued support of the school. I hope that your children have a restful half term holiday.

Kind regards,



Rachel Rolls
Assistant Head Teacher for Raising Achievement

Dane Court Online Learning Etiquette for Students

- Only attend the sessions that you have been invited to. Do not share the link with any other person.
- Select the meeting link 5 minutes before the start of your lesson. It is at the top of your subject page on google classroom.
- You can log in to Google Meet using your laptop, computer, tablet or phone. Please note that you may need to download the app if using a tablet or a phone.
- Meetings will be recorded by DCGS and senior members of staff may 'drop into' your lesson. **You are not allowed** to record lessons via your own devices.
- Please have pen and paper ready for your session and any other equipment you are directed to have through the assignment.
- Wear appropriate clothes and be in an appropriate location. This means not in your bedroom, preferably a neutral location such as a dining room.
- Make sure your household know that you are in a lesson and avoid members of your household walking into the background of your session.
- 'Chat' function should only be used to report operational issues and to ask questions, it is not for general discussion.
- Write your full name when entering the class.
- Do not swear or use offensive language.
- Behave online as you would to a person face to face: respectful and courteous.